

**MINUTES OF THE
GRANGER-HUNTER IMPROVEMENT DISTRICT
STRATEGIC PLANNING MEETING**

The Strategic Planning Meeting of the Board of Trustees of the Granger-Hunter Improvement District (GHID) was held Tuesday, August 16, 2022, at 8:00 A.M. at the District office located at 2888 S. 3600 W., West Valley City, Utah.

This meeting was conducted electronically in accordance with the Utah Open and Public Meetings Act (Utah Code Ann. (1953) §§ 52-4-1 et seq.) and Chapter 7.12 of the Administrative Policy and Procedures Manual (“Electronic Meetings”).

Trustees Present:

Debra Armstrong	Chair
Corey Rushton	Trustee
Roger Nordgren	Trustee

Staff Members Present:

Jason Helm	General Manager/Treasurer
Todd Marti	Assistant General Manager/District Engineer
Troy Stout	Assistant General Manager/Chief Operating Officer
Michelle Ketchum	Director of Administration
Dustin Martindale	Director of Water Systems
Ricky Necaie	Director of Wastewater
Victor Narteh	Director of Engineering
Justin Gallegos	Director of Information Technology
Austin Ballard	Controller/Clerk
Dakota Cambuzzi	Human Resource Manager
Kristy Johnson	Executive Assistant
Brent Rose	Legal Counsel – Clyde Snow & Sessions PC - <i>Excused</i>

Guests:

Adam Spackman	System Administrator, GHID – <i>Electronically</i>
Linda Waters	Safety Coordinator, GHID – <i>Present during safety presentation</i>

A copy of the exhibits referred to in these minutes is attached and incorporated by this reference. The exhibits are also included in the official minute books maintained by Granger-Hunter Improvement District.

CALL TO ORDER

At 8:00 A.M. Debra Armstrong called the meeting to order and recognized all those present.

**Employee 401K
Provider Change,
Juneteenth, Sick Leave
Discussion, & JWCD
Contract**

Jason Helm presented District updates regarding the employee 401k provider change, Juneteenth, sick leave retirement policy and the JWCD Contract.
- See District Updates attached to these minutes for more details.

**Self-Insurance
Discussion**

Austin Ballard discussed the District’s Self-Insurance. – See Self-Insurance Discussion attached to these minutes for more details.

**Update on Master
Plans/Funding and
Capital
Projects/Bonding/Rates**

Todd Marti presented the updates on Master Plans/Funding and Capital Projects/Bonding/Rates. – See Master Plan Update attached to these minutes for more details.

Safety Update

Linda Waters and Troy Stout presented the District’s safety program update.
– See Safety Update attached to these minutes for more details.

**HR Updates (Training
Program, Stay Interview
Results)**

Dakota Cambuzzi discussed the District Human Resources updates including the training program and stay interview results. – See Human Resources Update attached to these minutes for more details.

CLOSED SESSION

At 1:02 P.M., Roger Nordgren made a motion to enter into a closed session to discuss deployment of security personnel, devices or systems. Following a second from Debra Armstrong, the motion passed as follows;

Armstrong – aye Rushton – aye Nordgren – aye

All Trustees; Jason Helm, General Manager; Todd Marti, Assistant General Manager; Troy Stout, Assistant General Manager; Michelle Ketchum, Director of Administrative Services; Dustin Martindale, Director of Water Systems; Ricky Necaie, Director of Wastewater Systems; Victor Narteh, Director of Engineering; Justin Gallegos, Director of Information Technology; Austin Ballard, Controller; Dakota Cambuzzi, Human Resource Manager; and Kristy Johnson, Executive Assistant were present during closed session.

At 2:07 P.M., Corey Rushton made a motion to end the closed session and enter back into an open session. Following a second from Roger Nordgren, the motion passed as follows;

Armstrong – aye Rushton – aye Nordgren – aye

Site Visits

A site walk-thru of the Building B Remodel took place prior to the end of the Strategic Planning Meeting.

ADJOURNED

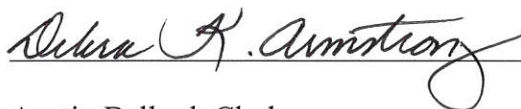
Inasmuch as all agenda items have been satisfied, Roger Nordgren made a motion to adjourn the meeting. Following a second from Corey Rushton, the motion passed as follows and the meeting adjourned at 2:56 P.M.

Armstrong – aye

Rushton – aye

Nordgren – aye

Debra K. Armstrong, Chair

A handwritten signature in black ink, appearing to read "Debra K. Armstrong", written over a horizontal line.

Austin Ballard, Clerk

A handwritten signature in blue ink, appearing to read "Austin Ballard", written over a horizontal line.