

Consider Award of a Construction Contract for the 18F: Hillsdale WWPS Decommissioning & Gravity Sewer Project

Brad asked the Board to consider award of a construction contract to Lance Excavating, Inc. in the amount of \$962,981.25 for the construction of the 18F: Hillsdale WWPS Decommissioning & Gravity Sewer Project. Russell Sanderson made a motion to award the construction contract as noted. Following a second from Debra Armstrong, the motion passed as follows;

Armstrong – aye Sanderson – aye

OPERATIONS & IT REPORT

Jason Helm explained the appointment of the new IT Director, Justin Gallegos. As the current changes take effect, the “Operations & IT Report” will be customized to adapt and to show more details pertaining to those departments. Jason discussed the Design/Engineering Projects and Water Quality Reports. There was some discussion about the Backflow Reports Logged section of the Water Quality Report. Todd Marti explained that the previous process was not functionable to keeping records accurate. The water quality department is going back and recording all of the filed reports and will be implementing a more efficient process going forward.

FINANCIAL REPORT

Review & discuss the February 2019 Financial Reports

Kim Coleman summarized the February 2019 Financial Report. Kim explained that water sales vary from the previous year due to timing in the billing cycles. Overall, the revenues are tracking close to the expected level.

Review & Discuss Paid Invoice Report for February 2019

Kim discussed the February check report which totaled \$2.4 million. 85% of that total comes from five categories; bond payment (16.5%), benefits (14%), equipment and infrastructure (14%), water purchases (23%) and payments to Central Valley (approx. 18%).

Kim mentioned that the District has received the election contract from the County, which will be on the agenda for the April 9th Board Meeting.

At the request of Russell Sanderson, Phyl Warnock, of Keddington & Christensen, addressed the upcoming audit and what that process entails. Phyl left the meeting after the discussion.

HR & MAINTENANCE REPORT

Human Resource Director Report

Louie Fuell reported on District employee changes. Justin Gallegos is the new IT Director. The Data Analyst job description will be reviewed and updated prior to posting. The Board met two of our new Wastewater Maintenance employees, Charles Casias and Corbet Sandvick. The District has also filled three maintenance positions. Louie pointed out trainings that recently occurred and noted the anniversaries that take place in March.

Maintenance Department Director Report

Louie discussed the Maintenance Report, highlighting the Leak Report and accompanying pictures of debris left behind after a water leak. He explained that Dustin Martindale, Shawn Ellis and Steve Starr met with West Valley City to discuss clean-up after leaks. There was a short discussion about the GHID pretreatment process. Dalin Martin is the new Wastewater Pretreatment Coordinator and is implementing some new and innovative ideas.

GM'S REPORT

**General Manager's
report for March 2019**

Clint Jensen discussed some of the Legislative updates, including the Sales Tax Reform Bill.

Clint Jensen, Jason Helm and Russell Sanderson attended the Drinking Water Board Meeting in St. George on February 28, 2019 where the District was awarded approval of a \$20 million loan application from the Division of Drinking Water. Clint will share a project planning summary with the Board.

Clint reported on the Central Valley entity managers' meeting that is now held on the second Thursday of each month. Tom Holstrom, the General Manager of Central Valley, will be retiring at the end of the month and Phil Heck, the current Assistant General Manager, will be taking his place.

**BOARD MEMBERS
INPUT**

Russell Sanderson commented about his attendance at the RWAU conference in February.

CLOSED SESSION

This item was postponed to the April 9th Board Meeting in order for all Board members to be present.

ADJOURNED

Inasmuch as all agenda items have been satisfied, Debra Armstrong declared the meeting adjourned at 3:41 P.M.

Debra K. Armstrong, Chair

Kim J. Coleman, Clerk
