

MINUTES OF THE GRANGER-HUNTER IMPROVEMENT DISTRICT BOARD MEETING

The Meeting of the Board of Trustees of the Granger-Hunter Improvement District (GHID) was held Tuesday, December 14, 2021, at 5:00 P.M. at the District office located at 2888 S. 3600 W., West Valley City, Utah.

This meeting was conducted electronically in accordance with the Utah Open and Public Meetings Act (Utah Code Ann. (1953) §§ 52-4-1 et seq.) and Chapter 7.12 of the Administrative Policy and Procedures Manual (“Electronic Meetings”).

Trustees Present:

Debra Armstrong	Chair
Corey Rushton	Trustee
Roger Nordgren	Trustee

Staff Members Present:

Jason Helm	General Manager
Todd Marti	Assistant General Manager/District Engineer
Troy Stout	Assistant General Manager/Chief Operating Officer
Michelle Ketchum	Director of Administration
Dustin Martindale	Director of Water Systems
Ricky Ncaise	Director of Wastewater - <i>Excused</i>
Victor Narteh	Director of Engineering
Justin Gallegos	Director of Information Technology
Austin Ballard	Controller
Dakota Cambruzzi	Human Resource Manager
Kristy Johnson	Executive Assistant
Brent Rose	Legal Counsel – Clyde Snow & Sessions PC

Guests:

DonLee Sheffer	Member of the Community
Wayne Guymon	Member of the Community
Kenneth Burke	Member of the Community
Taylor Gomm	Customer Service, GHID – <i>Electronically</i>
Teresa Higgs	Customer Service, GHID – <i>Electronically</i>
Idanely Orosco	Customer Service, GHID – <i>Electronically</i>
Brooke Petersen	Administrative Assistant, GHID - <i>Electronically</i>
Derrick McMichael	Water Maintenance, GHID - <i>Electronically</i>
Adam Spackman	Information Technology, GHID - <i>Electronically</i>
William Snellmer	Member of the Community – <i>Electronically</i>

A copy of the exhibits referred to in these minutes is attached and incorporated by this reference. The exhibits are also included in the official minute books maintained by Granger-Hunter Improvement District.

CALL TO ORDER

At 5:00 P.M. Debra Armstrong called the meeting to order and recognized all those present.

Public Comments

There were none.

**Approval of the
November 16, 2021
Board Meeting Minutes**

A motion to approve the Board Meeting Minutes from November 16, 2021, was made by Roger Nordgren. Followed a second from Debra Armstrong, the motion passed as follows:

Armstrong – aye Rushton – aye Nordgren – aye

Conflicts of interest

Corey Rushton noted his participation on the Jordan Valley Water Conservancy District (JWCD) Board of Trustees and his vote for the tank sale contract in the D-9 action item.

**OUR COMMUNITY
Local Assistance
Matching Program
(ARPA Grants) Update**

Jason Helm discussed the Local Assistance Matching Program (ARPA Grants). – See Local Assistance Matching Program (ARPA Grants) Update attached to these minutes for details.

**OUR TEAM
Consider Approval of
the 2022 Board Meeting
Schedule**

Mr. Helm asked the Board to consider approval of the 2022 Board Meeting Schedule. Corey Rushton made a motion to approve the schedule as noted. Following a second from Roger Nordgren, the motion passed as follows:

Armstrong – aye Rushton – aye Nordgren – aye

**OUR OPERATIONS
Consider Approval of a
Contract with Zions
Public Finance, Inc. for
Municipal Advisory
Services**

Austin Ballard asked the Board to consider approval of the Contract with Zions Public Finance, Inc. for Municipal Advisory Services. Corey Rushton made a motion to approve the contract as noted. Following a second from Roger Nordgren, the motion passed as follows:

Armstrong – aye Rushton – aye Nordgren – aye

**Review & Discuss
Financial Report for
November 2021**

Mr. Ballard summarized the November Financial Report. Mr. Ballard mentioned water sales are still below revenue targets. – See November 2021 Financial Report attached to these minutes for details.

**Review & Discuss Paid
Invoice Report for
November 2021**

Mr. Ballard discussed the November check report. The November check report totaled \$2,533,098.20 coming from five categories; Central Valley (42%), Jordan Valley (30%), infrastructure (8%), taxes, payroll and benefits (8%), and other (12%).

**Water Maintenance
Update**

Troy Stout presented the water maintenance report. – See the Water Systems Update report attached to these minutes for details.

**Wastewater
Maintenance Update**

Mr. Stout presented the wastewater maintenance report. – See the Wastewater Systems Update report attached to these minutes for details.

Water Supply Review

Todd Marti discussed the water supply report. – See the Water Supply Review report attached to these minutes for details.

Capital Projects Update

Mr. Marti presented the capital projects update. – See the Capitol Projects Update report attached to these minutes for details.

Consider Approval of Contract with Waterford Systems to Purchase Equipment for Two (2) PSI Microclor Sodium Hypochlorite Generation Systems for the 21H: Wells No. 15 & 16 Chlorinator Replacement Project

Mr. Marti asked the Board to consider Approval of the Contract with Waterford Systems to purchase equipment for two (2) PSI Microclor Sodium Hypochlorite Generation Systems in the amount of \$375,750.00 for the 21H: Wells No. 15 and 16 Chlorinator Replacement Project. Corey Rushton made a motion to approve the contract as noted. Following a second from Debra Armstrong, the motion passed as follows:

Armstrong – aye Rushton – aye Nordgren – aye

Consider Approval of the Purchase & Sale Agreement with JWCD for the Culinary Water Storage Tank & Related Facilities & Easements & Other Related Matter

Mr. Marti asked the Board to consider Approval of the Purchase and Sale Agreement with the Jordan Valley Water Conservancy District for the Culinary Water Storage Tank and Related Facilities and Easements, and other related matter. Roger Nordgren made a motion to approve the contract as noted. Following a second from Debra Armstrong, the motion passed as follows:

Armstrong – aye Rushton – aye Nordgren – aye

Engineering Department Update

Mr. Marti discussed the engineering department update. – See the Engineering Department Update report attached to these minutes for details.

CLOSED SESSION

It was decided that a closed session was not necessary.

BOARD MEMBERS INPUT, REPORTS, FOLLOW-UP ITEMS OR QUESTIONS

There were none.

ADJOURNED

Inasmuch as all agenda items have been satisfied, Roger Nordgren made a motion to adjourn the meeting. Following a second from Corey Rushton, the motion passed as follows and the meeting adjourned at 5:48 P.M.

Armstrong – aye Rushton – aye Nordgren – aye

Debra K. Armstrong, Chair

Austin Ballard, Clerk

DRAFT