

GRANGER-HUNTER IMPROVEMENT DISTRICT

Government Records Access and Management Act (GRAMA) Request

Granger-Hunter Improvement District (GHID) complies with the Government Records Access and Management Act (GRAMA) of the State of Utah. GHID's policy is to make those of its records which are "public" under GRAMA available for inspection or copying upon an appropriate request.

Send all requests to the attention of Clint Jensen. Requests may be emailed to info@ghid.org, or mailed to 2888 South 3600 West, West Valley City, UT 84119.

Requestor's Name: _____
Please Print Clearly

Mailing Address:
Street: _____

City: _____ State: _____ Zip: _____

Daytime Telephone: _____

E-mail Address: _____

PLEASE PROVIDE A REASONABLY SPECIFIC DESCRIPTION OF THE RECORD(S) REQUESTED:

PLEASE CHECK ONE OF THE FOLLOWING:

- I would like to view/inspect the requested record(s).
- I would like to receive a copy of the requested record(s).

GHID MAY CHARGE FEES AS ALLOWED BY LAW FOR PROVIDING THE REQUESTED RECORD(S), INCLUDING:

- a. the cost of staff time for compiling, formatting, manipulating, packaging, summarizing, or tailoring the record either into an organization or media to meet the person's request;
- b. the cost of staff time for search, retrieval, and other direct administrative costs for complying with the request; and,
- c. in the case of fees for a record that is the result of computer output other than word processing, the actual incremental cost of providing electronic services and products together with a reasonable portion of the costs associated with formatting or interfacing the information for particular users, and the administrative costs as set forth above.

UNDER APPROPRIATE CIRCUMSTANCES, GHID MAY REQUIRE PRE-PAYMENT OF FEES BEFORE BEGINNING TO PROCESS THE REQUEST.

Signature of Person making Request

Date

(TO BE COMPLETED BY GHID)

Date Request Received: _____

Signature: _____